## SUMMARY OF SAFETY TRAINING - CITY OF LONG BEACH RISK MANAGEMENT AND SAFETY - AVAILABLE TRAINING

REV. 01/23/02

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| TRAINING COURSE                        | HOURS | REFRESH<br>MONTHS | SUGGESTED<br>ATTENDEES | GENERAL DESCRIPTION OF MATERIAL COVERED  | REGULATORY<br>SECTION |
|--|-------|-------------------|------------------------|--|-----------------------|
| INCIDENT (ACCIDENT) INVESTIGATION      | 4     | 24                | [2][3]                 | Accident investigation principles and techniques   | T8 3203               |
| AED/CPR (Module 1)                     | 4     | 12                | [1-7]                  | Basic techniques of adult CPR and the use of an AED  | CCR T22 100032        |
| AERIAL LIFT                            | 8     | 12                | [1][2]                 | Safe use and operation of equipment  | T8 3636 - 3648        |
| ASBESTOS AWARENESS                     | 2     | 12                | [1][2]                 | Basics of asbestos and controlling exposures   | T8 1529               |
| ASBESTOS SUPERVISOR                    | 32    | 12                | [2]                    | Supervising asbestos-related construction projects   |                       |
| ASBESTOS SUP (REF.)                    | 8     | 12                | [2]                    | Refresher on supervising asbestos-related construction projects                                  |                       |
| ASBESTOS WORKER                        | 32    | 12                | [1]                    | Working hands-on with asbestos-containing materials in construction                              |                       |
| ASBESTOS WORKER (REF.)                 | 8     | 12                | [1]                    | Refresher on working hands-on with asbestos-containing materials in construction                 |                       |
| BLOODBORNE PATHOGEN (Module 3)         | 4     | 12                | [1-7]                  | Hazards of bloodborne pathogens, protective measures, disease education                          | T8 5193               |
| BOMB THREAT AWARENESS &                | 1     | 24                | [1-7]                  | Basics of bomb threat awareness and how to deal with the situation                               |                       |
| FIRE EXTINGUISHER (Module 4)           | 2     | 12                | [1-7]                  | Basic fire safety awareness, types of fire extinguishers, and hands-on training                  | T8 3220 & 6151        |
| CAL/OSHA INSPECTIONS                   | 4     |                   | [2][3]                 | Preparing for and conducting visits with Cal/OSHA at city facilities                             | T8 3203               |
| CONFINED SPACE ENTRY                   | 8     | 12                | [1][2]                 | Safe entry practices, worksite responsibilities, air testing, protective gear use                | T8 5156 - 5159        |
| CONFINED SPACE AWARENESS               | 4     | 12                | [3][4]                 | Awareness on how to identify a confined space and avoid unsafe entry                             |                       |
| CONFINED SPACE RESCUE                  | 16    | 12                |                        | Specialized rescue techniques  |                       |
| EARTHQUAKE                             | 2     | 12                | [1-7]                  | Basic earthquake preparedness and pre-emergency planning   | T8 3220               |
| ELECTRICAL SAFETY I                    | 8     | 12                | [1][2]                 | Working safely around voltages under 600 volts   | T8 2300 - 2599        |
| ELECTRICAL SAFETY II                   | 8     | 12                | [1][2]                 | Working safety around voltages under 600 volts   | T8 2700 - 2974        |
| EDOONOMOO (DAOK OAFETY)                | 1 4   |                   | [4][0]                 |  | TO 5440               |
| ERGONOMICS (BACK SAFETY)               | 1     | 0                 | [1][2]                 | Basics of safe lifting practices, body mechanics, posture, carrying techniques and stretching    | T8 5110               |
| ERGONOMICS (COMPUTER WORKSTATION)      | 1     | 0                 | [1][2]                 | Basics of proper set-up or workstation and healthy work practices                                |                       |
| ERGONOMICS (LIBRARY - FOLLOW THE BOOK) | 1.5   | 0                 | [1][2]                 | Basics of scanning techniques, lifting, carrying, shelving, back safety, exercise and stretching |                       |

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|------------------------------|-------|-------------------|------------------------|---|-----------------------|
| EXCAVATION                   | 8     | 12                | [1][2]                 | Proper evaluation of soil conditions and working safely in and around excavations                       | T8 1539 - 1547        |
| VACUATION                    |       | 4.0               | r1                     |   | T0 0000               |
| VACUATION                    | 2     | 12                | [1-7]                  | Focus on high-rise building evacuation, pre-emergency planning, and proper response                     | T8 3220               |
| ALL PROTECTION               | 1     | 0                 | [1][2]                 | Proper selection and use of approved fall protection, fall dynamics                                     | T8 1669 - 1672        |
| IRST-AID (Module 2)          | 8     | 24                | [1-7]                  | Recogniazing and treating life-threatening emergencies, including cardiac arrest & choking              | T8 3400 & 1512        |
| LOOR WARDEN                  | 1     | 3                 | [4]                    | Quarterly general safety meeting; covers all concerned safety topics                                    | T8 3220               |
| ORKLIFT                      | 8     | 24                | [1][2]                 | Safe use and operation of equipment; conducting pre-shift inspections                                   | T8 3668               |
| ORKLIFT (SUPERVISOR)         | 8     | 24                | [2]                    | Supervising use of forklifts in addition to forklift training   |                       |
| IAZARD COMMUNICATION         | 1     |                   | [1][2]                 | Chemical "Right-to-Know," MSDSs, labeling, emergency response and reporting                             | T8 5194               |
| IAZWOPER (24 HOUR)           | 24    | 12                | [1][2]                 | Information on safety required to enter certain hazardous waste sites                                   | T8 5192               |
| AZWOPER (40 HOUR)            | 40    | 12                | [1][2]                 | Information on safety requirements to work on hazardous waste sites                                     |                       |
| IAZWOPER (8 HOUR REFRESHER)  | 8     | 12                | [1][2]                 | Refresher for both 24 and 40 hour HAZWOPER training   |                       |
| EARING CONSERVATION/TESTING  | 1     | 12                | [1][2]                 | Annual audiometric testing in accordance with City's hearing conservation program                       | T8 5094               |
| PP ORIENTATION (DETAILED)    | 4     |                   | [1][2]                 | Fundamentals of OSHA and SB 198, including all 7 sections of the City's IIPP                            | T8 3203               |
| PP ORIENTATION (GENERAL)     | 2     |                   | [3]                    | Overview of OSHA and responsibilities under SB 198 and City's IIPP                                      |                       |
| EAD AWARENESS                | 2     | 12                | [1]                    | Basics of inorganic lead and controlling exposures  | T8 1532.1             |
| EAD SUPERVISOR               | 32    | 24                | [2]                    | Supervising projects involving lead in construction   |                       |
| EAD SUPERVISOR (REF.)        | 8     | 24                | [2]                    | Refresher on supervising projects involving lead in construction  |                       |
| EAD WORKER                   | 32    | 24                | [1]                    | Working hands-on with lead in construction  |                       |
| EAD WORKER (REF.)            | 8     | 12                | [1]                    | Refresher on working hands-on with lead in construction   |                       |
| IFE SAFETY, EARTHQUAKE &     |       |                   |                        |   |                       |
| EVACUATION (Module 5)        | 4     | 12                | [1-7]                  | Stairway evacuations including the use of stair chairs and guidance on simple triage and                | T8 3220               |
| OCK-OUT/BLOCK-OUT/TAG-OUT    | 4     |                   | [1][2]                 | rapid treatment techniques  Fundamentals of safely de-energizing and isolating hazardous energy sources | VARIOUS               |
| 331, 331/BE331, 331/1743-331 |       | 1                 | <u> ['][</u>           | in andamonical or salely do energizing and isolating hazardous energy sources                           | 77111000              |
| MANAGER'S SAFETY ORIENTATION | 4     |                   | [3]                    | Overview of basic safety and loss control, IIPP responsibilities of managers, selected topics           | T8 3203               |
|                              |       |                   |                        | on reporting injuries and accidents   |                       |

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|--------------------------------|-------|-------------------|------------------------|---|-----------------------|
| NEW EMPLOYEE ORIENTATION       | 4     | 3                 | [1][2]                 | Overview of City IIPP; employer/employee safety responsibilities; emergency info  | T8 3203               |
| NUCLEAR, BIOLOGICAL &          | 4     | 24                | [1-7]                  | Awareness of nuclear, biological, and chemical hazards and how to deal with them  | T8 3220               |
| CHEMICAL THREATS (Module 6)    |       |                   |                        |   |                       |
| OFFICE SAFETY                  | 1     |                   | [1] - [4]              | Basic safety in the office; identification of hazards and corrective actions  | T8 3203               |
| OSHA 300 LOG                   | 4     | 12                | [6][7]                 | Decision making in completing the log, editing, and posting; determining the difference between "recordable" and "non-recordable" cases | T8 3203               |
| RESPIRATOR (APR)               | 8     | 12                | [1][2]                 | Proper selection, use, care and limitations of air-purifying respirators  | T8 3409               |
| RESPIRATOR (SAR/SCBA)          | 8     | 12                | [1][2]                 | Proper selection, use, care and limitations of supplied air and self-contained breathing apparatus                                      |                       |
| RF AND MICROWAVE               | 8     |                   | [1][2]                 | Hazards of radio frequency radiation exposure, monitoring equipment, safe work practices and procedures                                 | T8 5085, 8618         |
| SCAFFOLDING                    | 4     |                   | [1][2]                 | Basic scaffolding principles with an emphasis on identifying hazards associated with scaffolding; inspection procedures                 | T8 1635.1 - 1667      |
| SMITH SYSTEM DEFENSIVE DRIVING | 4     |                   | [1] - [7]              | Space-cushioning driving techniques applicable for all types of vehicles  | T8 3203               |
| TRAFFIC WORKZONE               | 8     | 24                | [1][2]                 | Fundamentals of proper street coning, signs, flagging and vehicle traffic hazards   | T8 1597 - 1599        |
| VEH. INSPECT.(COMMERCIAL)      | 8     |                   | [1][2]                 | DOT Inspecting techniques including pre-shift inspections   | DOT, 49 CFR, DMV      |
| VEH. INSPECT. (NON-COMMERCIAL) | 2     |                   | [1][2]                 | Pre-shift inspections of non-commercial vehicles  | GENERAL DUTY          |
| WELDING                        | 4     |                   | [1][2]                 | Safety procedures and work practices associated with gas and ARC welding  | T8 4794 - 4853        |

## **LEGEND**

- [1] EMPLOYEES PERFORMING WORK ACTIVITY
- [2] SUPERVISORS PERFORMING OR SUPERVISING WORK ACTIVITY
- [3] MANAGERS AND SUPERINTENDENTS IN-CHARGE OF OPERATION
- [4] FLOOR WARDENS
- [5] EMPLOYEES WHO MAY UNKNOWINGLY BE EXPOSED
- [6] SAFETY COORDINATORS
- [7]PAYROLL/PERSONNEL ASSISTANTS